



## CAMPUS CASH CARD REFUND REQUEST FORM

To receive a refund, complete this form and email to [card-dah@ung.edu](mailto:card-dah@ung.edu) within 30 days. Please allow up to 8 weeks for processing.

Name (First) \_\_\_\_\_ (MI) \_\_\_\_\_ (Last) \_\_\_\_\_

Telephone Number \_\_\_\_\_

Email Address \_\_\_\_\_

Mail a refund check to the following address:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

### Refund Eligibility Criteria

- Students: Account balances may be refunded upon withdrawal from all classes or graduation.
- Faculty/Staff or Visitors: Account balances may be refunded at any time.

### Additional Information

- Campus Cash cards remain active as long as there is account activity within a 12-month time period; the balance will remain available to spend at participating merchants.
- Limited retail locations will be open between mid-May and mid-August due to summer closures; the bookstore and vending options will remain open in the summer.

### FOR OFFICE USE ONLY

Amount Refunded \_\_\_\_\_ Date Processed \_\_\_\_\_ Initials \_\_\_\_\_

Notes \_\_\_\_\_

Blue Ridge    Cumming    Dahlonega    Gainesville    Oconee